

QEGS Junior School Policy for Positive Behaviour January 2008

Introduction

This policy outlines the organisation and management of Behaviour and Discipline at QEGS Junior School. It will replace the old policy and be reviewed annually.

The implementation of this policy is the responsibility of **all** staff.

Rationale

We consider that the best way to encourage good standards of behaviour in school is a clear code of conduct backed by a balanced combination of rewards and punishments within a positive community atmosphere.

For the most part the children in our school community are lively, enthusiastic and caring pupils, who enjoy the freedom to work and play together without being hindered by other children's actions. From time to time, however, children who live in a community will not always agree and difficulties arise. Our children will learn from experience to expect fair and consistently applied rewards and sanctions, and distinctions will be made between serious and minor misdemeanours. Individual circumstances will be taken into account and consistent standards of praise and disapproval will be applied.

Aims

- To make school a happy, safe, purposeful and co-operative place where all enjoy learning, working hard and doing their best.
- To foster caring attitudes where achievements at all levels are acknowledged and valued
- To create a partnership of love, joy, respect and high expectations between children, their parents, the staff and the governors, and the wider community.
- To encourage independence, confidence and an understanding that there needs to be agreed values and codes of behaviour for all groups of people including adults and children to work together harmoniously.
- To have a consistent open approach to behaviour through school.

How will we implement our policy?

At the heart of our behaviour policy is the relationship of trust established between the children, their class teacher, the teaching support staff, the head and all of the ancillary staff. At the beginning of each academic year the teachers and children discuss QEGS Junior School Principles, which underpin the behaviour policy. Assemblies and dedicated circle times follow which help children understand its meaning.

All those at QEGS Junior School should strive to act in accordance with the 10 school principles.

These principles are displayed in the pocket diary and everyone in the school community reinforces these clear and unambiguous messages. The emphasis is on affirming positive behaviour, its aim being to catch children getting things right and praising them accordingly.

Rewards and Sanctions used in school

Rewards in class and around school are at the discretion of each teacher or member of supervising staff and include:

- Stickers
- House Point system
- Good News Letters to parents acknowledging the award of a Roll of Honour
- Whole Class reward with negotiated special time for specific activity.
- Team trophy
- Star of the Week
- Verbal praise
- 'Thumbs up'
- Achievement Assembly each week celebrating good work and/or behaviour and/or acts of kindness

All efforts are made to ensure that our approach is based on recognising and rewarding instances of positive behaviour.

Sanctions are to follow a stepped approach:

- Low key verbal and non-verbal cues
- Yellow Warning/Red Consequence Cards
- Child sent to Deputy Head Teacher
- Child sent to Head Teacher
- Parents are usually involved at DHT/HT level by letter or telephone
- Letters sent home in the first instance may ask the parents to discuss the incident with their child, with further letters asking parents to arrange a meeting to discuss their child's behaviour

- Staff receive copies of letters sent home, to be filed in the Class Behaviour Log file and entered on to the pupil profiles
- All formal conversations with pupils and parents must be recorded and passed to the Deputy Head.
- Short period of fixed term exclusion from school
- Official Final warning issued
- Permanent Exclusion Procedures established

Movement around school and lining up

It is the responsibility of all staff to encourage movement around school to be safe and of a reasonable amount of noise. Staff will collect their class from outside immediately after the bell has rung at Break and Lunchtime. Children will line up as a whole class (as near as possible) and must be quiet before entry to the building. All staff should encourage calming of any child where necessary even if that child is not in their class.

The duty team will be placed strategically as agreed to assist the safe movement through school.

Lunch/Playtime Advice

At lunchtimes and playtimes we also seek to promote positive behaviour and aim to create a happy and safe environment in which children can enjoy their periods of rest and relaxation.

All staff are regarded as team members and are to be treated with politeness and respect. No child can enter the building without permission of a member of staff. Play equipment is provided by school for the enjoyment of all and will be used respectfully within the agreed play areas.

At lunchtime children should follow the School Rules and the Lunchtime Supervisors will inform the class teacher of any serious incidents. Further sanctions will apply if deemed necessary by the class teacher who will inform in the first instance the DHT and/or HT.

Wet Play

Each classroom has a set of wet play games and the children are familiar with them. Children to be supervised at all times by the duty team at morning break time (time given for a 'comfort break'). Lunchtime supervision is to be covered by Lunchtime supervisors (LTS). Afternoon break is to be covered by LW, ND and two duty staff.

Behaviour on School Outings

On educational visits the children are to act in a way which brings credit to our school. They should:

- Sit and talk quietly on a coach with seat belts fastened
- If possible children should not occupy the front two seats
- No eating or drinking whilst the Coach is moving
- No litter to be left on the Coach
- Children must not distract the Driver
- Teachers and helpers to position themselves appropriately throughout the coach
- Appropriate helpers nominated to assist certain children if they experience behaviour difficulties
- Where a child's behaviour is deemed to be such that it jeopardises the health and safety of other pupils the SMT or member of staff in charge will decide upon the course of action
- All children should wear the same upper item of clothing.

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